

**HABERSHAM COUNTY BOARD OF COMMISSIONERS MEETING
6:00 P.M., MONDAY, MAY 19, 2025
HABERSHAM COUNTY COURTHOUSE
JURY ASSEMBLY ROOM
295 LLEWELLYN ST, CLARKESVILLE, GA 30523**

AGENDA

**CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE**

ADOPTION OF AGENDA

PRESENTATIONS/ANNOUNCEMENTS:

- a. Employee Spotlight: Lenay Gerrin
- b. Proclamation of May 18th-24th, 2025 as Emergency Medical Services Appreciation Week
- c. Presentation: Self Discovery 24, Founder Johnna Anderson

PUBLIC HEARINGS:

By permitting opponents or speakers to present public comment to the county, the county does not acquiesce or waive its ability to challenge to the legal standing of the speaker(s) in the event of litigation.

- a. Conditional Use Application CU-25-01: Applicant Jim Draper Seeking Conditional Use for a Christian Retreat at 735 Kennedy Mountain Road, map parcels 014 003 (52.87 acres), 014 002 (17.42 acres), 014 002D (3.0 acres) in the LI, Low Intensity District.

PUBLIC COMMENTS:

During this time, members of the public are invited to address the Commission on any Agenda item other than those listed as Public Hearing. If you signed up to speak at the meeting tonight, you will have three minutes. If your name is listed on the Agenda, you will have five minutes.

CONSENT AGENDA:

- a. Consider/Approve Minutes of February 17, 2025 Executive Session
- b. Consider/Approve Minutes of March 5, 2025 Executive Session
- c. Consider/Approve Minutes of March 25, 2025 Executive Session
- d. Consider/Approve Minutes of April 21, 2025 Work Session
- e. Consider/Approve Minutes of April 21, 2025 Regular Meeting
- f. Consider/Approve Land Use Agreement with US Forest Service for Helibase at Habersham County Airport

- g. Consider/Approve Award of Bid for Airport Lighting Project and to Designate the County Manager as an Authorized Signer for Related Document
- h. Consider/Approve Transfer of Habersham County Airport Hangar G-5 from Doug McDonald to Michelle Curcio
- i. Consider/Approve Ratifying Contract with Soque Contracting Services for RFP 2025-17 for Health Department Basement Renovations
- j. Consider/Approve Award of Contract for RFP 2025-22 Clear Diesel (On-Road) and Gasoline
- k. Consider/Approve Declaration of Access Easement with Habersham County Board of Education for Access to Site of Future Animal Shelter at 401 Old Athens Highway, Cornelia, GA
- l. Consider/Approve Plan Year 2025-2026 Employee Insurance Renewals
- m. Consider/Approve Estimated Tax Roll-Back Rate for Assessment Notices
- n. Consider/Approve Alcohol License Application/Renewal for:
 - 1. Clarkesville 1384 LLC (dba Chevron Food Mart), located at 1384 Tom Born Rd, Clarkesville- Malt Beverage and Wine Package Sales
 - 2. 3134 Old Historic Enterprises, LLC, located at 3134 441 Old Historic Highway, Turnerville- Malt Beverage and Wine Package Sales

REPORTS:

- a. County Manager's Report: Tim Sims, County Manager
- b. Departmental Report: Terry Lannon, Interim Parks and Recreation Director
- c. Grant Report: Kiani Holden, Financial Administrator

APPOINTMENTS: None

AVITA BOARD

Remainder of 3-Year Term Ending 12/31/2026

*Default is Chairman, But BOC Can Appoint Another Elected Official If They Are Unable to Serve

- 1. Dustin Mealor (Resignation- Commissioner Representative) At-Large Appointment

OLD BUSINESS: None

NEW BUSINESS:

- a. Consider/Approve Proposal with Rochester for Traffic Engineering Study and Proposed Traffic Signal at Intersection of US Hwy 441/SR 365 for Future Habersham County Fire-EMS Headquarters Driveway

ADDITIONAL COMMENTS

EXECUTIVE SESSION: Litigation, pursuant to O.C.G.A §50-14-2; Personnel, pursuant to O.C.G.A § 50-14-3(b)(2).

ADJOURN

Posted on May 14, 2025

As set forth in the Americans with Disabilities Act of 1990, the Habersham County Board of Commissioners does not discriminate on the basis of disability in the admission, access to, or treatment in its public programs or activities. The Habersham County Board of Commissioners will assist citizens with special needs given proper notice (at least five working/business days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the Habersham County Board of Commissioners should be directed to County Clerk Brandalin Carnes, 130 Jacob's Way Suite 301, Clarkesville, GA 30523 telephone number 706.839.0215